

**SALT LAKE CITY PLANNING COMMISSION MEETING**  
**Room 126 of the City & County Building**  
**451 South State Street, Salt Lake City, Utah**  
**Wednesday, March 13, 2013**

A roll is being kept of all who attended the Planning Commission Meeting. The meeting was called to order at [5:35:50 PM](#) . Audio recordings of the Planning Commission meetings are retained in the Planning Office for an indefinite period of time.

Present for the Planning Commission meeting were: Commissioners Lisa Adams, Angela Dean, Michael Fife, Clark Ruttinger, and Matthew Wirthlin. Chairperson Michael Gallegos Vice Chair Emily Drown; and Commissioners Bernardo Flores-Sahagun Marie Taylor and Mary Woodhead were excused.

Planning Staff members present at the meeting were: Wilford Sommerkorn, Planning Director; Nick Norris, Planning Manager; Molly Robinson, Urban Planner; Michelle Moeller, Senior Secretary and Paul Neilson, City Attorney.

Commissioner Angela Dean, Acting Chairperson, stated the petition regarding the Parley's meetinghouse had been postponed to a later date.

**BREIFING** [5:36:14 PM](#)

**Downtown Master Plan Update: The Planning Division is in the process of updating the Downtown Master Plan. The current Downtown Master Plan was adopted in 1995. Planning staff will discuss the scope of work, schedule, and stakeholder committee with the Planning Commission and ask that the Planning Commission initiate a petition to start the update to the Downtown Master Plan. (Staff contact: Molly Robinson at 801-535-7261 or [molly.robinson@slcgov.com](mailto:molly.robinson@slcgov.com))**

Ms. Molly Robinson, Urban Planner, reviewed the petition as presented in the Staff Report (located in the case file). She stated the proposal would be brought before the Commission at a later date for approval.

The Commissioners and Staff reviewed how and why the Commissioners should be involved in the process and who was interested in participating. It was determined that Commissioners would be assigned to the advisory group at the next meeting, where a quorum was present. Staff will send out a schedule for the project regarding what the commitment would be while participating in the advisory group.

The Commissioner and Staff discussed areas that could be included in the plan, what areas need more improvement and which ones are moving ahead in the right direction.

The Commissions and Staff discussed the options for the meeting on March 27. It was stated that a number of Commissioners would not be present for the meeting. Staff stated they would pole the Commissioners for attendance to determine if a quorum would be present, after which the meeting status would be confirmed.

**The meeting adjourned at [5:57:41 PM](#).**